**Note:**

1. Please make sure you complete this Report related to each meeting for your Practical Project – Iteration 1 below.

2. Once completed, convert this content to readme.md (GitHub).

Practical Project - Iteration 3

Group Meeting Report

| Notice of Meeting and Agenda | Date: Thurs 16/05/2024Time: 1.00 pm - 2.00 pmLocation: PA105 |
| --- | --- |

|  | | | |
| --- | --- | --- | --- |
| Sponsor: | Anastasia Mozhaeva | Name of Group: | JZTC |
| Group Lead: | Joenella Hiko | Note taker: | Zoe Proudfoot |
| **Attendees:** | Joenella Hiko, Zoe Proudfoot, Tainui Weti, Cairo Bullen | | |
| **Absent:** | NIL | | |
| **Please bring:** | Laptop | | |
| **Agenda items:** | 1. GitHub Wiki’s 2. ReadMe.md | | |

# MinutesDiscussion:

| Agenda Item 2: | GitHub Wiki’s | Presenter: | Joenella Hiko |
| --- | --- | --- | --- |

#### Discussion: Refer to Resource links to read about GitHub Wikis.

#### Conclusions:

Enter conclusions here.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Add and edit Wiki pages | Joenella Hiko, Zoe Proudfoot, Tainui Weti, Cairo Bullen | 05/06/24 |
| * Create a footer or sidebar for our wiki | Joenella Hiko, Zoe Proudfoot, Tainui Weti, Cairo Bullen | 05/06/24 |
| * View a wiki’s history of changes | Joenella Hiko, Zoe Proudfoot, Tainui Weti, Cairo Bullen | 05/06/24 |

| Agenda Item 3: | ReadMe.md | Presenter: | Joenella Hiko |
| --- | --- | --- | --- |

#### Discussion:

Using the content on ‘ReadMe.md that we have created, relocate all materials into Wikis GitHub

#### Conclusions:

Team to start on the ReadME in GitHub.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Create ReadMe on GitHub | Joenella Hiko, Zoe Proudfoot, Tainui Weti, Cairo Bullen | 05/06/24 |
| * Add content | Joenella Hiko, Zoe Proudfoot, Tainui Weti, Cairo Bullen | 05/06/24 |
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# Other Information

#### Resources:

Google Drive, GitHub, laptop

#### Date of next meeting:

TBC